



Town of Colchester Sewer and Water Commission

Minutes of the September 14, 2011 Regular Monthly Meeting

**Municipal Office Complex
Colchester, Connecticut**

Members Present: R. LeMay, R. Jones, S. Boyden(at 7:08) T. Tripodi, K. Fagnoli (at 7:05), S. Coyle

Members Absent: R. Silberman

Others Present: J.Paggioli (Public Works)

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:02 p.m.
2. **Additions to the Agenda** – None
3. **Approval of the Sewer and Water Commission 10 August 2011 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the 10 August 2011 Sewer and Water Commission regular monthly meeting as submitted, by R.Jones, second by S.Coyle; Motion approved 3-0 (T.Tripodi abstained)
4. **Citizen's Comments** - None
5. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**

Transfers –None
Monthly Financials – Monthly financials were distributed and discussed.
Quarterly Billing – A long term (over 90 day Accounts receivable listing is included in the email attachments. The hand written back of the sheet addresses the steps taken on those accounts. Mr. Paggioli discussed the various arrangements and conditions of certain accounts listed within sheets to ensure collection of outstanding accounts.
6. **Water Activities**
 - A. **Water Activities Report** – J. Paggioli reported activities performed since the last meeting include:

- 1) Service Work: Mark outs, Finals, Meter Installations-- meter pits/changeouts under evaluation
- 2) New Developments: Flom Subdivision (Jordan) - No activity; Northwoods- 28 service taps completed, to be billed in September
- 3) Taintor Hill Treatment Plant: Scada Controls-Lightening damage repaired
- 4) Well No. 4- Pilot Filter installation in progress
- 5) Storage Tank Mixer-De-stratification Tank Modification-Stratification Sampling Equipment- Installation complete
- 6) Storage Tank Inspections-More price data obtained
- 7) O&M Facility: No issues this month
- 8) Other: Hurricane Irene Emergency Coverage (approx one week of time). The event required a 24 hours staffing and monitoring of emergency power supply, water heights, potential flooding, and tests. As a result, the system remained off of any warning lists produced by the State Department of Health and provided service through the event and after to all customers of the system. Additionally, the Water system was utilized at the Colchester Fire Company One site for a regional potable water source for those that brought containers. Meter readings were taken before and after and are being included within the Town's reimbursement request of FEMA as well as overtime, fuel and equipment utilized by the System in response to the emergency.**
Monthly Water Quality Sampling, New Employee Training-Pam-Ongoing
- 9) Mainbreaks: None

B. Water Projects Status –

- 1) The Water Supply Plan R.F.P. was accepted by the Board of Selectman and the First Selectman authorized to sign a contract with Lenard Engineering for a cost not to exceed \$12,500 to prepare the Water supply Plan. Lenard has commenced work on the plan and staff has assembled and transferred to Lenard the required first parts of information for preparation of the plan.
- 2) Additional Price Quotes are being obtained for Tank Cleaning
Elmwood 600K Tank: Recommended for interior cleaning and recoating.
Est.= 120K to 140K
Elmwood 400K Tank: Interior cleaning and recoating required.
Est.= 100K to 120K.
Estimates obtained from US Tank Painting Co.

7. Sewer Activities

A. Joint Facilities Report – R.Lemay discussed issues the Rotational Dissolved Air Sludge Thickener project progress presentation that CDM brought before the J.F.Commission.

B. Sewer Activities Report – Northwoods Phase 3 construction inspection. FOG application reviews. Mr. Paggioli worked with Joint Facilities staff to ensure storm preparations were made for the PHPS. At no point during the event did the pump station lose primary power.

C. Sewer Projects Status –

- 1) Proposed Lebanon Portion of the Amston Lake sewer extension. The work involves the installation of individual grinder pump stations on the properties and a low pressure force main system that will discharge to a gravity manhole located within Deepwood Drive in the Town of Colchester. After the previous storm related response by joint facilities regarding grinder pumps, it is recommended

that further joint review and recommendation occur between Joint Facilities and Town of Colchester staff.

8. Old Business

A. STEAP Grant – The Department of Transportation has agreed to pay for and construct the sewer and water extension as part of the DOT Maintenance Facility and to have the sewer and water infrastructure portion of the work to be on a “front expedited” time frame, such that that portion of the work is completed and operational prior to the remaining facility completion date. On August 26, 2011 the Bonding Commission did not have the item on the Agenda. It is anticipated that the item will be on September’s Bond Commission Agenda. The new date incorporates a more aggressive time frame with bidding anticipated by January 2012. Construction is anticipated for the spring of 2012, with the operational opening of Sewer and Water facilities by September of 2012 to coincide with Tractor Supply construction requirements.

B. Stream Flow Regulations – No further updates at the present time. Stream Flow data is being maintained by Milone and McBroom and staff under existing contract terms.

C. I&I Study Discussion– The I/I study proposal has had initial contact made with DEP, (now D.E.E.P.) to begin the funding portion. The representatives of DEEP have forwarded funding applications for the study and have requested that the Town utilized a RFQ process for selection of a consultant. The DEEP has no objection to funding mechanism proposed, however there is a freeze on the 2008 earmarked funds awaiting Federal decision regarding rescission of funds if required by Congressional budgeting. The application will have to be accompanied with sufficient detail to depict the scope and inter-town benefit. Such documentation is a portion of 3 different planning reports. In progress.

D. Colchester Courtyard Update

A hearing had been scheduled for October 3, 2011 but has been delayed by state DEEP for week or two. As part of testimony to be submitted by the Town of Colchester, it is recommended that as part of the transfer of ownership to GAIA Gardens, the name of the private system be changed as well. There was a good deal of confusion during the power outage by the public as to what system was under a “boil water” order when the Colchester Courtyard system lost pressure during the aftermath of the storm. Mr. Paggioli and Atty. Johnson will work on written testimony to be submitted at the time of the hearing to advocate for the final vacating of the inter-connection order.

E. CDS Associates – Old Hebron Road – Sewer Benefit Assessment – See below.

F. Discussion Regarding Landlord obligation for tenant bills. – As part of the previous months meeting, it was decided that staff had previously adequately

addressed issue concerning the policy and established collection procedures. No further actions are required at this time concerning the existing policy.

9. New Business / Additions to Agenda.

A. Capital Planning. – Mr. Paggioli informed the Commission that due to storm response by himself and the staff, that limited progress had been made on the issue and would have material for the October meeting.

10. Executive Session: Motion was made by T.Tripodi and seconded by K. Fagnoli to enter into Executive Session at 7:56 p.m. to address potential litigation. Motion carried. Mr. Paggioli was invited to the Executive Session. The Commission exited Executive Session at 8:10 p.m.

11. Adjourn - Motion to adjourn was made , by T.Tripodi, second by R.Jones; Motion approved 6-0. Chairman LeMay adjourned the meeting at 8:11 p.m.

Respectfully submitted,
James Paggioli, L.S.